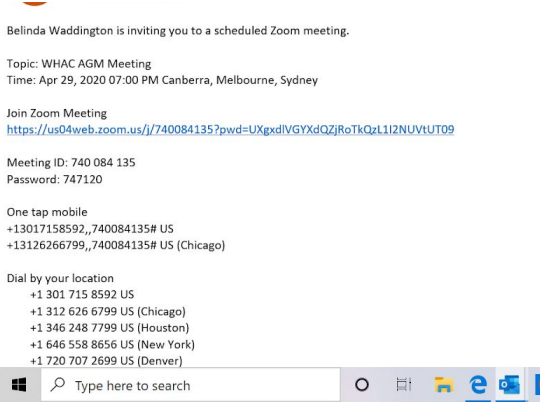

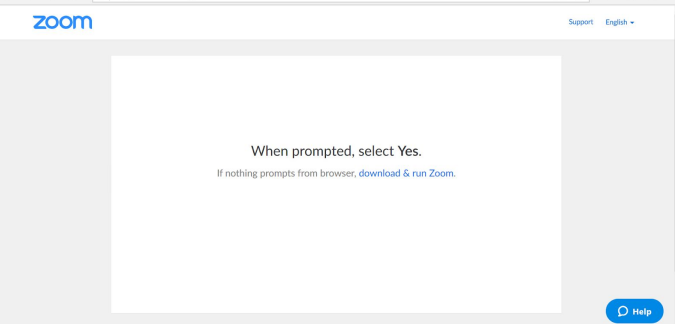
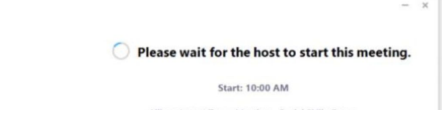
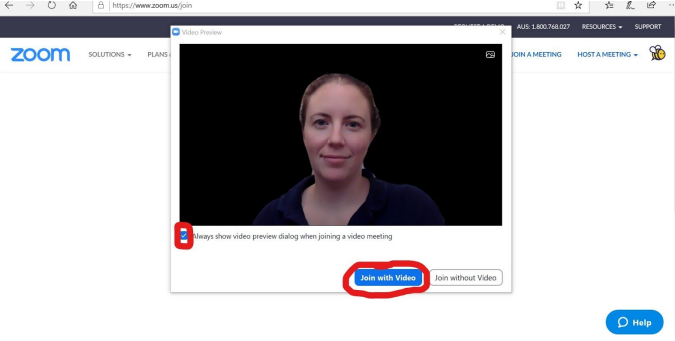
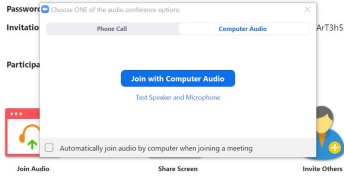

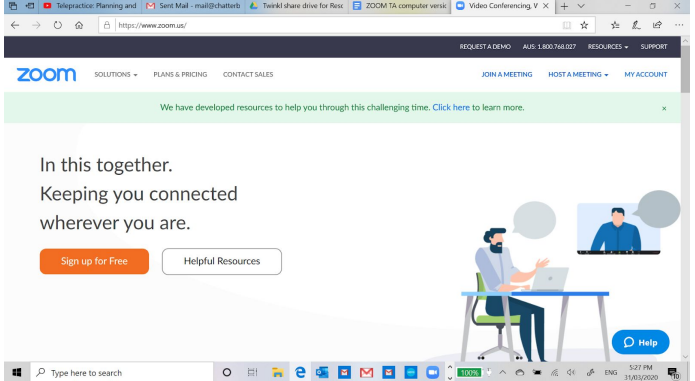
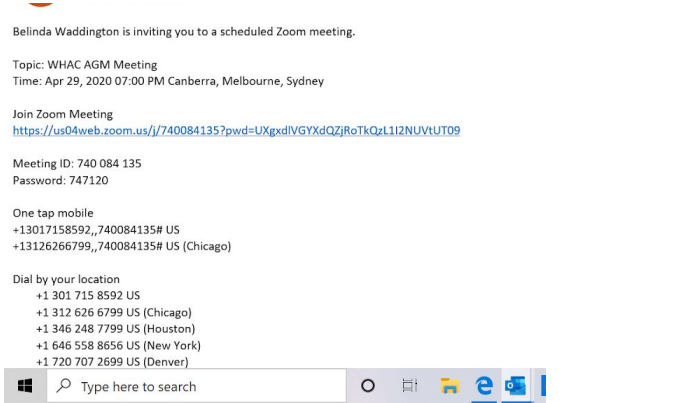
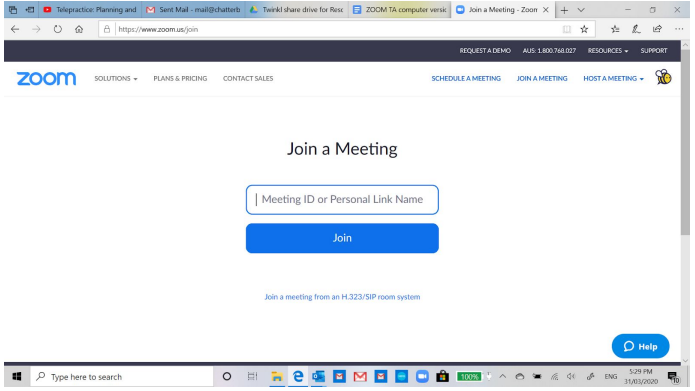


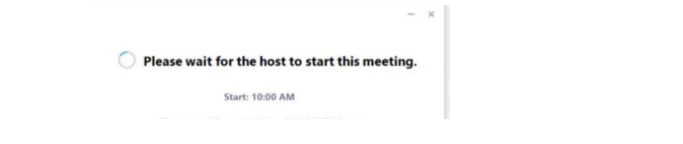
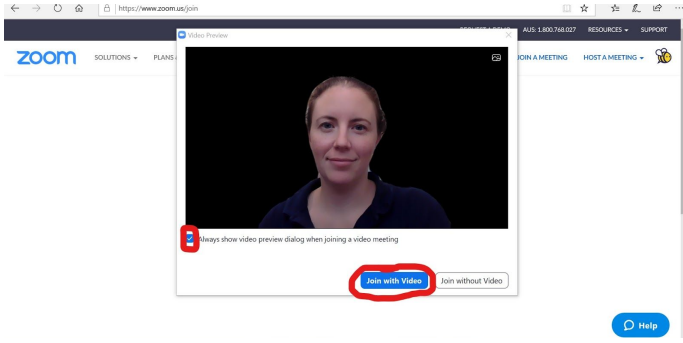
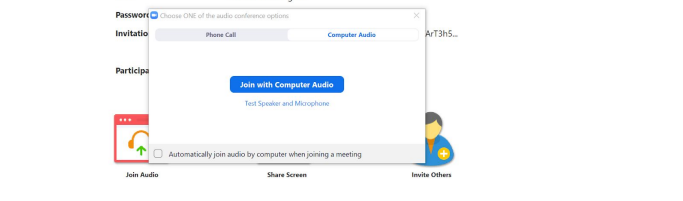
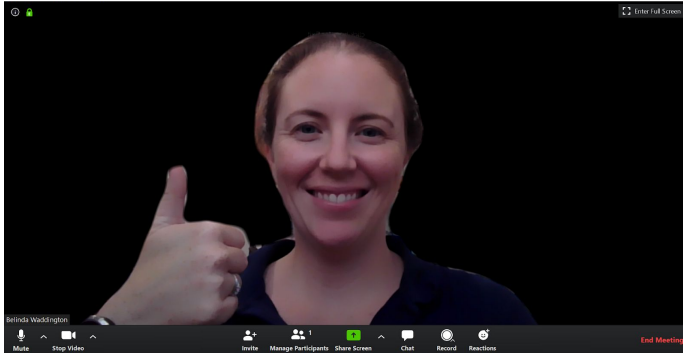
Option 1: How to Join a ZOOM meeting

Steps	Info	Visuals
1	The club has sent you a ZOOM invite. Go to your email and open the recent email from the WHAC Secretary.	 <p>Belinda Waddington is inviting you to a scheduled Zoom meeting.</p> <p>Topic: WHAC AGM Meeting Time: Apr 29, 2020 07:00 PM Canberra, Melbourne, Sydney</p> <p>Join Zoom Meeting https://us04web.zoom.us/j/740084135?pwd=UXgxdlVGYXdQZjRoTkQzL1I2NUVlUT09</p> <p>Meeting ID: 740 084 135 Password: 747120</p> <p>One tap mobile +13017158592,,740084135# US +13126266799,,740084135# US (Chicago)</p> <p>Dial by your location +1 301 715 8592 US +1 312 626 6799 US (Chicago) +1 346 248 7799 US (Houston) +1 646 558 8656 US (New York) +1 720 707 2699 US (Denver)</p>
2	Click on the highlighted blue URL from that email.	 <p>Join Zoom Meeting https://us04web.zoom.us/j/740084135?pwd=UXgxdlVGYXdQZjRoTkQzL1I2NUVlUT09</p> <p>Meeting ID: 740 084 135 Password: 747120</p>
3	A pop up window shows up. Don't click anything. The zoom will come up soon.	 <p>When prompted, select Yes. If nothing prompts from browser, download & run Zoom.</p>
4	The host will be joining soon if they are not already online so please wait. No need to click anything.	 <p>Please wait for the host to start this meeting.</p> <p>Start: 10:00 AM</p>
5	<p>A video preview will pop up.</p> <ul style="list-style-type: none"> -Make sure the tick box is ticked. -Click on Join with Video 	 <p>Always show video preview dialog when joining a video meeting</p> <p>Join with Video Join without Video</p>

<p>6</p>	<p>Please click 'Join with Audio' to make sure your microphone is working.</p>	
<p>7</p>	<p>You are ready to go and should be in the meeting!</p>	

Option 2: How to Join a ZOOM meeting via Meeting Link

Steps	Info	Visuals
1	<p>Download Zoom via the website: https://www.zoom.us/</p>	
2	<p>The club has sent you a ZOOM invite. Go to your email and open the recent email from the WHAC Secretary.</p>	
3	<p>Copy the meeting ID: from the email</p>	<p>Meeting ID: 740 084 135 Password: 747120</p>
4	<p>A pop up window shows up. Type in the Meeting ID.</p>	

<p>5</p>	<p>The host will be joining soon if they are not already online so please wait. No need to click anything.</p>	 <p>A screenshot of a Zoom meeting waiting screen. The text reads: "Please wait for the host to start this meeting." Below this, it says "Start: 10:00 AM".</p>
<p>6</p>	<p>A video preview will pop up.</p> <ul style="list-style-type: none"> -Make sure the tick box is ticked. -Click on Join with Video 	 <p>A screenshot of the Zoom join dialog box. It shows a video preview of a woman. At the bottom, there are two buttons: "Join with Video" (highlighted with a red circle) and "Join without Video". A small red box highlights a checkbox that is checked, with the text "Always show video preview dialog when joining a video meeting" below it.</p>
<p>7</p>	<p>Please click 'Join with Audio' to make sure your microphone is working.</p>	 <p>A screenshot of the Zoom audio options dialog box. It has two tabs: "Phone Call" and "Computer Audio". Under "Computer Audio", there is a blue button that says "Join with Computer Audio". Below this button, it says "Test Speaker and Microphone". At the bottom, there is a checkbox labeled "Automatically join audio by computer when joining a meeting" which is checked.</p>
<p>8</p>	<p>You are ready to go and should be in the meeting!</p>	 <p>A screenshot of a Zoom meeting in progress. A woman is visible in the center, smiling and giving a thumbs up. The Zoom toolbar is visible at the bottom, showing options like Mute, Stop Video, Invite, Manage Participants, Share Screen, Chat, Record, Reactions, and End Meeting.</p>